



Dillon International's Discovery Days Overview

Thank you for your willingness to help with Discovery Days. Without the help from volunteers like you we would not be able to hold this camp every summer. We understand what a large commitment being a counselor is at camp and want you to know that we are truly grateful for your time and effort. Below are some things we ask you to read through before filling out the application in order to fully understand what the Discovery Days counselor position is about.

When: July 23-25, 2012

Where: Shepherd's Fold Ranch, 500 Broadway Avenue, Avant, Oklahoma, 74001.

Campers are between the ages of 12 (by May 1, 2011) and recent 12th grade graduates. Also all campers are international adoptees.

About Being a Counselor:

The counselor position is a volunteer position. Dillon International is a non-profit organization and is only able to put on these events through volunteer support. Mileage to and from the event may be compensated but only when pre-approved by Dillon Staff. Counselors will spend two nights in cabins along with the campers. During the day counselors will help facilitate group activities and be a positive role model for all the teens. We encourage Counselors to participate as much as they are willing in the group activities such as high ropes course, zip line, swim night and other activities.

Quotes from previous Discovery Days Counselors:

"Throughout the weekend I realized how much the adoptees were learning and bonding with one another. I feel I gained as much insight and appreciation as they did from sharing similar experiences. Since then, I have been more active in my adoption history and have been to my birth country twice. I believe my experiences at Discovery Days helped me in understanding my adoption and wanting to learn more about my birth country. In a world that is dominated by Internet and electronic interaction, this is a unique face-to-face weekend that will have a lasting impression on an adoptee's development."

- Jay Hill (*adult adoptee from Korea*)

"I feel that having adult adoptees as counselors at Discovery Days allows the campers the opportunity to ask questions as well as see firsthand how other adoptees have "discovered" their past and explored their futures as adoptees."

-Elizabeth Wansley (*adult adoptee from Korea*)

Contact Lisa Leung at lisa@dillonadopt.com or call us at the Dillon office 918-749-4600 with any questions or concerns.

Mail in applications and payment to Dillon International, 3227 E 31st St., Suite 200 Tulsa, OK 74105



Discovery Days Counselor Application

Name _____ Age _____ Birth Date _____
(You must be 21+ to be a counselor)

Address _____ City _____ State _____ Zip _____

Phone: (H) (____) _____ (C) (____) _____ (W) (____) _____

Email: _____

Have you been a Discovery Days Counselor before? Yes or No

If Yes, when _____

Emergency Contact _____ Relationship _____

Address _____ City _____ State _____ Zip _____

Phone: (H) (____) _____ (C) (____) _____ (W) (____) _____

Email: _____

Education Background

Dates	Institution	Degree

Work Experience

Dates	Position/Duties	Company

List all current certifications you hold (lifeguard license, First Aid, CPR, etc...)

What experiences do you have working with teens?

Have you ever been a counselor at one of Dillon's Heritage Camps? If so, when?

Are you an adoptee? If so, how might that experience growing up be beneficial to campers? If not, what experience do you have that may help you relate to the campers?

What do you hope your personal experience will be at Discovery Days?

What special talents or interests do you have that may be helpful at camp? (Singing, play an instrument, sports, etc...)

IMPORTANT AGREEMENT:

As a camp counselor I understand that I am at Discovery Days to be of help to Discovery Days Staff and Campers and I am a representative of the camp and a steward of the camp's authority.

I agree to:

- Begin and remain at Discovery Days for the entire camp unless requested otherwise by Dillon Staff and understand that I will be required to live on camp premises for the duration of the assignment unless approved by Dillon Staff.
- Be willing to work the job to which I am assigned.
- Be part of the camp counseling team under the authority of the camp Directors. As a part of that team, I agree to be supportive, engaged and positive.
- Assume responsibility for my transportation to and from camp.
- Follow camp policies and procedures
- Obey the law regarding smoking. No smoking while on camp site grounds.
- There can be no drinking or use of drugs during the assignment.
- Keep all discussions in small groups confidential.
- To not be alone with a camper of the opposite sex at any time.
- Report any problems to Dillon Staff immediately.
- If accepted, I agree to personally and immediately notify Dillon Staff if circumstances affect my availability.
- I will be 21 years of age before May 1, 2012 and have finished high school.
- Fill out a background check

Signature: _____ Date: _____

I agree that Dillon International, Inc., Shepherds Fold Ranch, instructors, staff and volunteers will not be held responsible for any accidents or losses however caused and agree to release all parties involved from claim or damage that may arise as a result of or by reason of such loss or accident. I understand that every precaution will be taken to ensure the safety of the child(ren). I give permission to be photographed July 23, July 24, July 25, 2012 for promotional purposes of Dillon International and/or its Discovery Days and acknowledge that Dillon will not put names or other identifying information on the photos.

I have read the terms and liability release above and consent. ___ I accept ___ I do not accept

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature: _____ Date: _____

For information or questions, please call Lisa Leung at Dillon International at
(918) 749-4600 or lisa@dillonadopt.com

Please return all forms to attn: Lisa Leung
Dillon International, Inc., 3227 E. 31st Street, Ste. 200, Tulsa, Oklahoma, 74105.

YOUR ACCEPTANCE LETTER WILL BE EMAILED.

AmericanChecked, Inc.
Investigative Report Disclosure & Release for Volunteers
For Dillon International, Inc.

In connection with my volunteerism with Dillon International, a volunteer background check may be requested from AMERICANCHECKED, INC. These reports may include the following types of information: criminal background check, sex and violent offenders check, SSN verification, address locator and wanted persons security screening. I authorize AMERICANCHECKED, INC. to run this check. I have been provided a copy of the summary of the rights of the consumer pursuant to the Fair Credit Reporting Act (FCRA).

I hereby fully release and discharge AMERICANCHECKED, INC., anyone affiliated with them and anyone providing information to them from all claims and damages arising out of or relating to any investigation of my background for volunteer purposes. This release is valid for all federal, state, county and local agencies, authorities, previous employers, military services and educational institutions.

AMERICANCHECKED, INC. is authorized to disclose all information obtained to the requesting entity for the purpose of making a determination as to my eligibility for volunteerism. I agree that such information may be supplied to AMERICANCHECKED, INC. If I become a volunteer, this authorization shall remain on file and shall serve as ongoing authorization for the procurement of volunteer checks at any time during my volunteerism.

By signing below, I certify that I have read and fully understand this release, that prior to signing I was given an opportunity to ask questions and to have those questions answered to my satisfaction, and that I executed this release voluntarily and with the knowledge that the information being released could affect my volunteerism.

Date _____ Signature _____

Print your full name _____

For purposes of gathering this information, I agree to supply the following information, which may be required by law enforcement agencies and other entities for positive identification purposes when checking records. It is confidential and will not be used for any other purpose.

Print other last names you have used _____ (Example - maiden name)

Home Address _____ City _____

State _____ Zip _____ Social Security No. _____

Date of Birth _____ Driver's License No. _____ State Issuing License _____

Sex: Male Female Race: Asian Black Hispanic White Other _____
(circle one) (circle one)

List States and Counties of Residence for the past **3 years** (Attach a separate sheet if more space is needed.)

State _____ City/County _____ From _____ to _____

State _____ City/County _____ From _____ to _____

Notice to California Applicants: Under California law, the consumer reports we order on you for employment purposes within the State of California are defined as investigative consumer reports. These reports may contain information on your character, general reputation, personal characteristics and mode of living. Under section 1786.22 of the California Civil Code, you may view the file maintained on you by AMERICANCHECKED, INC. during normal business hours. You may also obtain a copy of this file upon submitting proper identification and paying the costs of duplication services, by appearing at AMERICANCHECKED, INC. in person, by mail, or by telephone. AMERICANCHECKED, INC. may be contacted by mail at 4870 S. Lewis St Ste. 211 Tulsa, Oklahoma, 74105, or by phone at (800) 975-9876. The agency is required to have personnel available to explain your file to you and the agency must explain to you any coded information appearing in your file. If you appear in person, a person of your choice may accompany you, provided that this person furnishes proper identification.

I request to receive a free copy of any investigative consumer report ordered on me by checking this box. (California applicants only)
Please complete the following:

Name _____ Address _____ City _____ Zip _____

Attached to this disclosure is a written summary of your rights under the Fair Credit Reporting Act (FCRA) as prepared by the Federal Trade Commission. ***Please take this with you.***

You have the right to receive, upon your written request within a reasonable period of time, (not to exceed 30 days) a complete and accurate disclosure of the nature and scope of the investigation requested. You have the right to make a request to AMERICANCHECKED, INC., upon proper identification, to request the nature and substance of all information in its files on you at the time of your request, including the sources of information, and the recipients of any reports on you that AMERICANCHECKED, INC. has previously furnished within the two-year period preceding your request. AMERICANCHECKED, INC. may be contacted by mail at 4870 S. Lewis Ave. Ste. 211, Tulsa, Oklahoma, 74105, or by phone at (800) 975-9876.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.**

You must be told if information in your file has been used against you. Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.

- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identify theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.In addition all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.

You have the right to ask for a credit score. Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.

- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
You must give your consent for reports to be provided to employers. A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.ftc.gov/credit.
- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688.
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.ftc.gov/credit.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:

TYPE OF BUSINESS:	CONTACT:
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580 1-877-382-4357
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the Currency Compliance Management, Mail Stop 6-6 Washington, DC 20219 800-613-6743
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve Board Division of Consumer & Community Affairs Washington, DC 20551 202-452-3693
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Complaints Washington, DC 20552 800-842-6929
Federal credit unions (words "Federal Credit Union" appear in institution's name)	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 703-519-4600
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Consumer Response Center, 2345 Grand Avenue, Suite 100 Kansas City, Missouri 64108-2638 1-877-275-3342
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation, Office of Financial Management Washington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator - GIPSA Washington, DC 20250 202-720-7051